



JONATHAN E. FIELDING, M.D., M.P.H.
Director and Health Officer

JONATHAN E. FREEDMAN
Chief Deputy Director

313 North Figueroa Street, Room 806
Los Angeles, California 90012
TEL (213) 240-8117 • FAX (213) 975-1273

www.publichealth.lacounty.gov



BOARD OF SUPERVISORS

Gloria Molina
First District

Mark Ridley-Thomas
Second District

Zev Yaroslavsky
Third District

Don Knabe
Fourth District

Michael D. Antonovich
Fifth District

September 2, 2011

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY
TO EXECUTE AMENDMENTS TO AND RENEWALS OF
SIX ALCOHOL AND DRUG SERVICES AGREEMENTS AS A
RESULT OF A MERGER OF JWCH INSTITUTE, INC AND THE MINI
TWELVE STEP HOUSE**

This is to notify you that because of the recent merger of alcohol and drug service provider The Mini Twelve Step House (MTSH) with JWCH Institute, Inc. (JWCH), I am exercising delegated authority approved by your Board on July 1, 2008, that permits the Department of Public Health (DPH) to approve, via amendment, the assignment of agreements which result from acquisitions, mergers, or other changes in ownership involving contractors/service providers, subject to review and approval by County Counsel and the Chief Executive Office (CEO), and notification to your Board. In addition, I am exercising the authority granted by your Board on June 7, 2011, to execute various alcohol and drug services agreement amendments and renewal agreements in order to recognize this merger and replace MTSH with JWCH as the contractor/service provider.

Under the referenced delegated authority and Board authorization, DPH will take the following actions with regard to six alcohol and drug services agreements that were formerly with MTSH, and now will be either assigned to or replaced by JWCH:

1. Execute amendments that approve the merger and assign the rights and delegate the duties of the following alcohol and drug services agreements that expire September 30, 2011 and June 30, 2012, respectively, from MTSH to JWCH:
 - Contract Number PH-000858 (Substance Abuse Offender Treatment Program – Outpatient Counseling Services and Alcohol and Drug Residential Services)
 - Contract Number PH-001222 (General Relief – Outpatient Counseling Services and Residential Services)

2. Execute amendments, effective July 1, 2011, that (1) extend the term on a month-to-month basis through December 31, 2011, as approved by your Board on June 7, 2011, and (2) approve the merger and assign the rights and delegate the duties, from MTSH to JWCH of the following alcohol and drug services agreements:
 - Contract Number PH-001193 (California Work Opportunities and Responsibility to Kids - Outpatient Counseling Services and Residential Services)
 - Contract Number PH-001201 (Alcohol and Other Drug Prevention Services)
3. Execute renewal agreements with JWCH, effective July 1, 2011, as approved by your Board on June 7, 2011:
 - Contract Number PH-001691 (Alcohol/Drug Residential Services, previously identified as PH-702309)
 - Contract Number PH-001828 (Federal Drug Medi-Cal - Outpatient Drug Free Services, previously identified as PH-001511)

Through the execution of these actions, DPH is recognizing and approving the merger of MTSH with JWCH, and approving the assignment of all rights and responsibilities under these agreements to JWCH, effective July 1, 2011. All other terms and conditions of these agreements remain unchanged and in full effect.

The change to JWCH as service provider for these six agreements will not impact the provision and/or level of services.

County Counsel has reviewed and approved the amendments and agreements as to form. County Counsel and the CEO have reviewed and approved this delegated authority action.

We anticipate that these actions will be executed by September 15, 2011. If you have any questions or require additional information, please let me know.

JEF:er
DA#01905

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors